English title (for all papers)

Czech/Slovak title (for contributions in Czech and Slovak)

Name Surname1, Name Surname2 & Name Surname1,2

1Institution 1 (e.g. Masaryk University)

2Institution 2 (e.g. Slovak Academy of Science)

Abstract

The abstract should be structured (Objectives, Method, Results, Conclusions, Limitations), written in English (also applies to Czech and Slovak manuscripts), it should be 500 – 1500 characters long and proofread. It will be part of the databases. Authors can be inspired e.g. here: https://blog.apastyle.org/apastyle/abstracts/.

**Objective.** What are the reasons for writing the paper? What is the main objective? What is the theoretical background?

**Method.** Sample (size, characteristics, sampling method), design description, main methods used for the research (e.g. questionnaires).

**Results.** What has been found? Description of analysis (e.g. regression analysis with x predictors) and results of hypotheses testing (with words, no statistics).

**Conclusions.** Description of the main contribution.

**Limitations.** Description of the main limitations of the paper.

**Keywords.** keyword 1; keyword 2; keyword 3; 3-5 keywords in English

Abstrakt

For Czech and Slovak papers only. Překlad abstraktu do češtiny/slovenštiny.

Klíčová slova. stejná slova; jako v keywords; klíčové slovo 3; klíčové slovo 4

Instructions for Authors

Manuscript should be 5 – 10 pages long (incl. title, abstract, tables, figures, references etc.) and formatted according to this template. Authors should keep the predefined MS Word styles and follow APA style (see APA Publication Manual, 6th ed.). <http://www.library.cornell.edu/resrch/citmanage/apa>; <http://linguistics.byu.edu/faculty/henrichsenl/apa/apa01.html>.

<http://citationmachine.net/>

Authors should use headings to organize the text. The level 1 headings follow the IMRaD (Introduction, Method, Results, Discussion / Úvod, Metoda, Výsledky, Diskuse) structure.

Tables and figures should be placed in text and formatted according to the APA Publication Manual (6th ed., page 129) with headings in format: ***Table X.*** *Description of the table*. All included tables and figures should be mentioned in the text of the manuscript.

All cited sources should be mentioned in Literature section. All references in Literature section should be cited in the manuscript.

Example

At nos hinc alii sitientis ibimus Afros,pars Scythiam et rapidum Cretae veniemus Oaxen, pauperis toto divisos orbe Britannos (Aaron, Abel, Kain & Moses, 2013; Sušil & Vejce, 2015). En umquam patrios longo post tempore finis (Aron et al., 2013), pauperis et tuguri congestum caespite culmen, post aliquot mea regna videns mirabor aristas? Impius haec tam culta novalia miles habebit, barbarus has segetes? En, quo discordia civis produxit miseros!

Example

His nos consevimus agros! Insere nunc, Meliboee, piros, pone ordine vitis (see Table 1). Ite meae, felix quondam pecus, ite capellae (Rutta, Wasserman, & Kuhn, 2017; Zajda & Cougar, 2018). Non ego vos posthac, viridi proiectus in antro, dumosa pendere procul de rupe videbo; carmina nulla canam; non, me pascente, capellae, florentem cytisum et salices carpetis amaras (see Figure 1).

**Table 1.** Descriptive statistics for managers and subordinates

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Managers | | | |  | Subordinates | | | |
|  | n | M | SD | 95% CI |  | n | M | SD | 95% CI |
| With transformation | 65 | 3.05 | .89 | [2.55, 3.60] |  | 62 | 3.56 | .79 | [3.11, 4.01] |
| Without transformation | 60 | 2.75 | 1.12 | [2.00, 3.51] |  | 68 | 3.21 | .98 | [2.65, 3.75] |
| Note. CI = confidence interval; outliers were excluded. | | | | | | | | | |

**Figure 1**. Competency model of XY, s.r.o.

Heading Level 1

Heading Level 2

Heading level 3. Followed by text…

Heading level 4. Followed by text…

Literature

Aaron, M., Abel S. T., Kain, O. P., & Moses, N. (2013). *Handbook of Global Industrial Psychology*. London, UK: Prestige Press.

Rutta, S., Wasserman, P. L., & Kuhn, O. P. (2017). Work psychology as history. *Journal of Obscure Psychology, 5*(2), 89-93. doi:10.1035/jop0000017

Sušil, J., & Vejce, D. (2015). Výběr zaměstnanců: Nové trendy [Personnel selection: New trends]. *Pracovní Psychologie pro Praxi, 12*(1), 33-42. doi:10.0041/xvs0000103

Zajda, M. M., & Cougar, L. (2018). Cellphone as selection tool. In L. S. Hot, & P. R. Dog (Eds.) *Proceeding form the 21th Conference on Modern Trends in Psychology (pp. 321-326)*. Bratislava, SK: EUPress. doi:10.0041/xvs0000103

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